

ANNEXURE

Sl.No	Budget Head	Final Proposed Norms
1.	DA to Group A equivalent Participants	Rs. 700/- per day
2.	DA to Group B, C & D or equivalent participants	Rs.400/- per day
3.	Honorarium/per diem to Group A&B equivalent participants	Rs.500/-
4.	Honorarium/ per diem to Group C&D or equivalent participants	Rs.300/-
5.	TA to Group A,B,C & D or equivalent participants	TA rules of Central/State Govt. (whichever applicable)
6.	Hiring of Vehicle by Trainer	State norms of hiring of vehicle will apply
7.	Honorarium to Guest faculty at District and sub-district, State/Regional/National level (Experts/Specialists of area, faculty of medical college, centre of excellence, program officer dealing with program)	Rs. 600 (district) Rs. 1000 (State) & 1500 (National Level) per day.*
8.	Honorarium to professional/Faculty/ Trainers from Medical Colleges*** for monitoring of trainings in field as Observer <ul style="list-style-type: none"> • Checklist • Handholding the training • Action taken decision 	District to block-Rs. 500/- State to District/Block 1000/- and National to State/District/ Block level-1500/- (one training in a day with complete observer report). Report to be copied to respective concern division State headquarter/ SIHFW and in Ministry (MoHFW)
9.	Food to participants (breakfast, working tea & lunch & Dinner for residential trainings)	Rs. 250/- participant/ day at district level and 350 at State and 400 at National Level (subject to actual)
10.	Accommodation for Trainers where residential facility is not available	Up to Rs. 3000 (district level) Rs. 4000 (at State level) & 5000 (National Level) per day (Subject to actual). Above are the maximum limits and subject to receipt.
11.	Accommodation for participants where hostel facility is not available	Up to Rs. 1000 (at district level) Rs. 2000 (at State level) & 3500 (National level) per day (subject to actual) Above are the maximum limit and subject to receipt.
12.	Incidental expenses (Photocopy, job aids, flip charts etc)	Rs. 300/- participants/day (subject to actual)**
13.	Venue hiring (in absence of training institute)	Rs. 5000/- per day at district/block level per day Rs. 10,000 per day at State level per day and Rs. 20,000 at National level per day**
14.	Institutional overhead for the use of institutional facilities.	15% of total training expense

* Subject to two lectures/Guest faculty/per day

** Subject to keeping it minimum

*** In principal, honorarium to impart training/taking sessions is not to be paid to any type of in-house faculty from NIHFW/SIHFW/DTC/HFWTC/ANMTC/DTT/HTT or similar institute of Training since training is their defined job.